
	HOLLYMEAD FIRE RESCUE STANDARD ADMINISTRATIVE POLICY	
	Subject:	Volunteer Service/Membership
	Reference Number:	SAP-HFR-001
	Effective Date:	1 September 2006
	Last Revision Date:	n/a
	Signature of Approval:	 J. Dan Eggleston, Chief

Purpose:

The purpose of this policy is to define the volunteer service/membership requirements for Hollymead Fire Rescue.

Scope:

This policy applies to all individuals who desire to provide volunteer service or join the volunteer ranks at Hollymead Fire Rescue.

Policy:

A. Provisions to Provide Service

1. Anyone applying for volunteer service must be at least 18 years of age.
2. Exceptions to #1 (individuals 16-18 years of age) will be addressed and decided on a case-by-case basis.
3. Anyone applying for volunteer service must be of sound mental and physical condition.
4. Anyone applying for volunteer service must be of mature character.

B. Classifications

1. Probationary

- a. Any person accepted into service will be on a six (6) month probationary period.
- b. During the probationary period, he/she will complete orientation and training as required.
- c. Before engaging in training, emergency response, or other activities, the probationary volunteer must complete a safety orientation (conducted by the company officer).
- d. Probationary volunteers must successfully complete a Cardiopulmonary Resuscitation (CPR) for the Professional Rescuer (or equivalent) certification during his/her probationary period.
- e. Probationary volunteers will complete a Competency Review prior to completing his/her probationary period. The review will be conducted by a representative of the Training Division or designate.
- f. Probationary volunteers are not permitted to operate emergency apparatus.
- g. Probationary volunteers may not display rescue squad or fire department license plates or use any type of red and/or white emergency light on his/her private vehicle.
- h. Probationary volunteers shall not respond to the scene of any incident in his/her personal vehicle.
- i. Probationary volunteers may participate in any training deemed valuable or beneficial by his/her company officer. This includes EMT-Academy and Firefighter Academy.
- j. Probationary volunteers must meet the duty/time requirements for his/her respective volunteer service category (i.e., Senior, Associate, Support).

2. Senior

- a. Senior volunteers must pull one (1) twelve-hour duty shift per calendar week.
- b. Senior volunteers must pull one (1) twenty-four hour duty shift every sixth weekend.
- c. Senior volunteers must complete a recognized Emergency Medical Technician-Basic or Firefighter I course within two (2) years of entry into service.

3. Associate
 - a. Individuals whom are affiliated with another volunteer fire, rescue, and/or EMS organization are eligible for Associate volunteer status.
 - b. Individuals who desire to volunteer as a vehicle operator only are also eligible for Associate volunteer status.
 - c. Associate volunteers must maintain "good standing" with each of his/her affiliated organizations.
 - d. Associate volunteers must pull one (1) twelve-hour duty shift every other calendar week.
 - e. Associate volunteers must pull one (1) twenty-four hour duty shift every sixth weekend.

4. Support
 - a. Persons who have the desire to volunteer but would like to serve in a non-operational role, such as data entry, buildings and grounds, etc., are eligible for Support volunteer status.
 - b. Support volunteers must contribute eight (8) hours of volunteer service per calendar month.